

**LANGARA COUNCIL**  
**Minutes of a Meeting**  
**held on May 25, 2021**  
**via Zoom meeting at 9:30 a.m.**

**Participants:**

Pauline Greaves Aylward (regrets)	Marianne Gianacopoulos	Robin Macqueen
Elizabeth Barbeau	Jody Gordon	Jane Mason
Darren Bernaerdt	Margaret Heldman	Wanda Pierson
Jim Bowers	Kerri Janota (regrets)	Terri Rear
Steven Brouse	Susan Kelsall	Viktor Sokha
Patricia Cia	Gerda Krause	Ann Syme (regrets)
David Cresswell*	Gurbax Leelh	Lane Trotter, Chair
Sandra Enns	Julie Longo	Yusuf Varachia
Nora Franzova	Tess MacMillan	Pablo Vargas

\* non-voting

**Guests:**

Moira Gookstetter, Executive Director, Langara College Foundation and Director, College Advancement  
Raged Anwar, Vice President, Langara Faculty Association  
Daryl Smith, Director, Centre for Intercultural Engagement

**Recorder:**

Alice Hsu, Executive Assistant to the President

Prior to the start of the meeting, L. Trotter introduced new Council member S. Enns, Division Chair, Social Sciences, new standing guest D. Cresswell, Associate Vice-President, Operational Excellence & CIO, and guests R. Anwar (attending on behalf of new Council member P. Greaves Aylward, President of Langara Faculty Association), M. Gookstetter and D. Smith.

L. Trotter advised that, for voting, he would start with abstain, against, and then in favour to make it easier to capture votes accurately.

**1. APPROVAL OF AGENDA/CONSENT AGENDA**

- a) Draft Minutes of the Meeting held on April 20, 2021
- b) Workday@Langara Update
- c) IT Update
- d) Summary Report of the April 20, 2021 Education Council Meeting
- e) Summer Enrolment
- f) President's Report

It was moved by D. Bernaerdt, seconded by M. Gianacopoulos:

**THAT, the Langara Council approve the agenda/consent agenda except moving item 1. e) to 2. c) and acknowledge receipt of the consent agenda materials for information.**

**Carried Unanimously.**

2. FOR INFORMATION

a) Academic Plan Presentation

M. Heldman, E. Barbeau, P. Cia, J. Gordon, S. Kelsall, G. Krause, J. Longo, and D. Smith, members of the Academic Plan Core Group, gave a presentation on Academic Plan 2025, the College's second Academic Plan. The presentation reviewed the development and consultation timeline started from August 2019, the four academic lenses that will be used for the next five years (Curiosity, Creativity and Innovation: Create the Future Together; Holistic Student Engagement and Support; Transformational Learning Experiences; and Social Responsibility / Community Relationships), the activities that will engage the College community in Fall 2021, and what will be done to keep the new plan alive

Discussions ensued and M. Heldman answered a Council member's question around faculty's participation during the consultation process and clarified that, while Academic Plan 2025 has been finalized, the activities to support the implementation have not been discussed. Additional consultation will be required in Fall 2021 to help create actions associated with the new plan.

b) Return to Campus Planning Update

**Update from the Provincial Health Officer (PHO)/ Return to In-person Work**

J. Mason first noted that Premier Horgan and the Provincial Health Office (PHO) Dr. Bonnie Henry will be making some announcements in the afternoon and it is anticipated that some COVID restrictions might be loosened. She then provided an update on what we have learned from the PHO about BC's vaccination plan and schedule, and shared the results of the employee's survey conducted a few weeks ago showing that around 87% of the employee population intended to be fully vaccinated by September. Only 1% indicated that they would not be vaccinated and the rest were undecided or chose not to answer the question.

J. Mason then talked about the plans regarding returning to working on campus. It is anticipated that the College will be slowly opening up starting within the next week or so and the College will start planning on how to bring people back to work in a physically and psychologically safe manner. All plans will be done based on the PHO and WorkSafe BC guidelines and recommendations from our Emergency Operations Centre (EOC) Team. The plans so far include hosting at least three fairly large outdoor events over the summer, some recognition events similar to the Curbside Employee Recognition event held last fall, and some smaller, formal, and informal events in July and August for our new employees who have joined Langara during the past 18 months. People and Culture will provide some funding for these smaller events to help cover some food and small expenditures. Funding requests should be submitted to J. Mason through her Executive Assistant S. Shannon for approval. The hope is that everyone will have the opportunities to be on campus at least two or three times during the transition period over the summer to meet with new colleagues and reorganize the workspace.

J. Mason advised that the results of the Flexible Work Location Survey conducted a few weeks ago have been posted on the Langara Post. HR Consultants will be hosting departmental focus group meetings to get input on the principles that should be considered when developing the College's flexible work framework for an on-going basis.

Discussions ensued and J. Mason answered a Council member's questions around meeting with new faculty and staff over the summer.

#### **Academic Fall Planning**

M. Heldman gave a brief presentation to provide an update on the assumptions used to drive the planning for the Fall Return to Campus, COVID cases in Prince Rupert pre and post-community vaccination, BC's current vaccination plans and stats, and the preparations that are underway for Fall 2021 registration that will start on June 21, 2021.

M. Heldman accepted a Council member's recommendation to converting all water fountain stations to water bottle refill stations.

#### **c) Summer Enrolment**

M. Heldman referred to the enrolment reports attached to the agenda to provide an update on various enrolment stats for the summer 2021 semester. Overall both domestic and international student enrolment numbers have improved from the same period last year. Y. Varachia provided further information on international student enrolment in PDD programs and advised that some students who signed waiver have chosen to defer their studies to the Fall 2021 semester. He thanked the faculty for adding more sections to accommodate international students.

In response to a Council member's question, M. Heldman advised that the stats suggested that we have more unique students but on average students are taking a fewer number of courses in the Summer 2021 semester.

### **3. FOR ACTION**

#### **a) Revised Policy F1002 – Concerns about Instruction and Course Delivery**

D. Bernaerdt advised that the exiting Policy F1002 - originally named Concerns about Instruction was long overdue for a review since it was created in 2004. He gave a presentation to advise the reviewing process that started over two years ago and highlight the key changes made to the policy and procedures, which have been separated from the policy document. He noted that the objective of resolving concerns informally at the department level has been maintained and went through a flow chart to show how a case will be processed under the new procedures. He also noted that, to do a better job on conducting investigations, the committee leading this policy review felt strongly that it is important for the College to create a pool of trained investigators.

D. Bernaerdt thanked J. Bowers, W. Pierson, L. Cullen, M. Ross, I. McBain, and all those who have contributed and provided feedback through the reviewing process.

It was moved by D. Bernaerdt, seconded by W. Pierson:

**THAT, the revised Policy F1002 – Concerns about Instruction and Course Delivery be recommended to the President for approval.**

**Carried Unanimously.**

**b) Revised Policy B1006 – Art Collection**

M. Gookstetter advised that a significant review was done for Policy B1006 – Art Collection by an Art Collection Committee, composed of internal and external members of the community. The key recommended change is to provide better definition and clarity between the College's permanent art collection and the pedagogical art collection. Further clarity was also included about retaining pieces for educational purposes for the pedagogical collection.

It was moved by V. Sokha, seconded by R. Anwar:

**THAT, the revised Policy B1006 – Art Collection be recommended to the President for approval.**

**Carried Unanimously.**

**c) Revised Policy B1010 – Matching Gifts**

M. Gookstetter advised that the existing policy B1010 – Matching Gifts was created prior to the Langara College Foundation being created in 2014. The revisions were made to accommodate the structural changes of having the Langara College Foundation handle the matching gifts.

It was moved by V. Sokha, seconded by M. Gianacopoulos:

**THAT, the revised Policy B1010 – Matching Gifts be recommended to the President for approval.**

**Carried Unanimously.**

**d) Revised Policy B1012 – Philanthropic Gift Acceptance**

M. Gookstetter advised that Policy B1012 – Philanthropic Gift Acceptance was another one created prior to the creation of the Langara College Foundation and the Foundation has since established robust procedures for gift acceptance. As a result, Policy B1012 was updated to work and align with the procedures implemented by the Foundation.

It was moved by V. Sokha, seconded by M. Gianacopoulos:

**THAT, the revised Policy B1012 – Philanthropic Gift Acceptance be recommended to the President for approval.**

**Carried Unanimously.**

**e) Revised Policy B1014 – Naming Recognition**

M. Gookstetter advised that Policy B1014 – Naming Recognition was created in 2018 and had not yet been utilized. Some minor and housekeeping changes were made to the policy including updating the title of Vice-President, External.

It was moved by Y. Varachia, seconded by J. Gordon:

**THAT, the revised Policy B1014 – Naming Recognition be recommended to the President for approval.**

**Carried Unanimously.**

**f) Repeal of Policy B1011 – Management of Endowments**

M. Gookstetter advised that Policy B1011 – Management of Endowments was also created before the Foundation was created. When the Foundation was created in 2014, some actions

were taken to move over all the endowments held by the College to the Foundation to hold and manage. As a result, there is no longer a need for the College to have this policy at this point. As well, the Foundation has created a strong policy for endowment investments, which can provide support to the College if needed in the future.

It was moved by V. Sokha, seconded by W. Pierson:

**THAT, Policy B1011 – Management of Endowments be recommended to the President for repeal.**

**Carried Unanimously.**

**OTHER**

L. Trotter thanked L. Cullen, S. McLean, and D. Palmer who have stepped down from the Langara Council after the April 20, 2021 meeting for all of their work and service to the Council.

There being no further business, the meeting was adjourned at 10:51 am.